

Agenda

SUTTER COUNTY BOARD OF EDUCATION

Regular Meeting

Wednesday, June 27, 2018 - 5:30 p.m.
Sutter County Superintendent of Schools Office
970 Klamath Lane – Board Room
Yuba City, CA 95993

A full Board packet is available for review at the Sutter County Superintendent of Schools Office Reception Desk, 970 Klamath Lane, Yuba City, CA (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding legal holidays) and the Sutter County Superintendent of Schools' website at www.sutter.k12.ca.us.

5:30 p.m.

1.0 Call to Order

2.0 Pledge of Allegiance

3.0 Roll Call of Members:

Victoria Lachance, President
Jim Richmond, Vice President
Karm Bains, Member
June McJunkin, Member
Ron Turner, Member

4.0 Items of Public Interest to Come to the Attention of the Board

Members of the public are given an opportunity to address the Board regarding items not listed on the agenda. *The California Government Code, Section 54954.3(a) states, ".....no action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2.*

5.0 Recognition of Sutter County Superintendent of School Retirees:

Maria Crocker
Coordinator II, Internal Business Services
31 Years of Service

Michael Greer
Teacher, Special Education
18 Years of Service

Alice Kitchen
Para-Educator of Special Education
6 Years of Service

Linda Olson
Lead School Nurse
11 Years of Service

- 6.0 Adoption of Sutter County Superintendent of Schools' 2018-2019 Local Control and Accountability Plan (LCAP) and Annual Update Template – Dr. Christine McCormick **[Action Item]**

The proposed 2018-2019 Local Control and Accountability Plan (LCAP) and Annual Update Template for Sutter County Superintendent of Schools is being presented for adoption.

- 7.0 Adoption of the 2018-2019 Sutter County Superintendent of Schools' Budget – Aaron Heinz **[Action Item]**

The proposed 2018-2019 Sutter County Superintendent of Schools' Budget is being presented for adoption.

- 8.0 Facilities Goals Update/Discussion – James Peters

James Peters, Director of Facilities, Maintenance and Operations, will share and discuss facilities goals with the Board

- 9.0 Agreement to serve as AEBG fiscal agent for Northern Central Adult Education Consortium (NCAEC)

The North Central Adult Education Consortium (NCAEC) is comprised of representatives from LEA's and the Yuba Community College District for the purpose of providing adult education services throughout Yuba, Sutter, Colusa, Yolo, and Lake County.

As of July 1, 2018, Sutter County Superintendent of Schools will be the new fiscal agent for the consortium. Authorization is requested for the Superintendent or Board to enter into an agreement between the Sutter County Superintendent of Schools on behalf of the NCAEC and the California Community College Chancellor's Office for implementing the NCAEC regional plan. The term of the agreement is from July 1, 2018 through June 30, 2019. The amount payable to SCSOS is \$3,120,656 to be allocated to members in accordance with AB 104 guidelines.

- 10.0 Closed Session
Liability Claims (Government Code §§ 54954.5 and 54956.95)
Claimant: T1700032
Agency claimed against: Sutter County Board of Education/Sutter County Superintendent of Schools

- 11.0 Reconvene to Open Session
- 12.0 Report of Action Taken in Closed Session
- 13.0 Items from the Superintendent/Board
- 14.0 Adjournment

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board Meeting room, to access written documents being discussed at the Board Meeting, or to otherwise participate at Board Meetings, please contact Dr. Baljinder Dhillon at 530-822-2900 for assistance. Notification at least 48 hours prior to the meeting will enable the Superintendent's Office to make reasonable arrangements to ensure accessibility to the Board Meeting and to provide any required accommodations, auxiliary aids or services.

All Open Session Agenda related documents, including materials distributed less than 72 hours prior to the scheduled meeting, are available to the public for viewing at the Sutter County Superintendent of Schools Office located at 970 Klamath Lane, Yuba City, CA 95993.

BOARD AGENDA ITEM: Recognition of Retirees

BOARD MEETING DATE: June 27, 2018

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Wendy Bedard

SUBMITTED BY:

Wendy Bedard

PRESENTING TO BOARD:

Dr. Baljinder Dhillon

BACKGROUND AND SUMMARY INFORMATION:

Recognition of Sutter County Superintendent of School Retirees:

Maria Crocker
Coordinator II, Internal Business Services
31 Years of Service

Michael Greer
Teacher, Special Education
18 Years of Service

Alice Kitchen
Para-Educator of Special Education
16 Years of Service

Linda Olson
Lead School Nurse
11 Years of Service

BOARD AGENDA ITEM: Adoption of Sutter County Superintendent of Schools' 2018-2019 Local Control and Accountability Plan (LCAP) and Annual Update Template

BOARD MEETING DATE: June 27, 2018

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

Action

Dr. Christine McCormick

Reports/Presentation

SUBMITTED BY:

Information

Dr. Christine McCormick

Public Hearing

PRESENTING TO BOARD:

Other (specify)

Dr. Christine McCormick

-

BACKGROUND AND SUMMARY INFORMATION:

The proposed 2018-2019 Local Control and Accountability Plan (LCAP) and Annual Update Template for Sutter County Superintendent of Schools is being presented for adoption.

The LCAP document was included in the June 20, 2018, Sutter County Board of Education Board packet and is on the Sutter County Superintendent of Schools' website.

Agenda Item No. 7.0

BOARD AGENDA ITEM: Adoption of Sutter County Superintendent of Schools' 2018-2019 Budget

BOARD MEETING DATE: June 27, 2018

AGENDA ITEM SUBMITTED FOR:

PREPARED BY:

Action

Aaron Heinz

Reports/Presentation

SUBMITTED BY:

Information

Aaron Heinz

Public Hearing

PRESENTING TO BOARD:

Other (specify)

Aaron Heinz

BACKGROUND AND SUMMARY INFORMATION:

The 2018-2019 Superintendent of Schools' Budget will be presented for adoption.

The 2018-2019 Budget was included in the June 20, 2018, Sutter County Board of Education Board packet and is on the Sutter County Superintendent of Schools' website.

BOARD AGENDA ITEM: Facilities Goals Update/Discussion

BOARD MEETING DATE: Regular Meeting – June 27, 2018

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

James Peters

SUBMITTED BY:

James Peters

PRESENTING TO BOARD:

James Peters

BACKGROUND AND SUMMARY INFORMATION:

Facilities goals and updates will be shared with the Board

Facilities year in review – FY17-18 Summary

As a finishing point for multiple projects that spanned over multi-year phases, FY17-18 proved to be a very productive year. Here is a list of highlights for the year:

SCSOS

1. Completion of full site inspection, inventory, and record to compile an updated preventive and deferred maintenance plan for all sites, including owned special education classrooms throughout the County.
2. Completion of the “Over Crowding (OC)” project, which included the necessary deferred maintenance efforts in Klamath:
 - a. Information Technology remodel and move; construction of dedicated IT conference/classroom
 - b. Internal business coordinator’s office
 - c. Payroll coordinator’s office
 - d. Payroll department expansion
 - e. New server room construction
 - f. HR/Credential Services expansion
 - g. New orientation room
 - h. Delivery Room
3. Construction of solar system at Klamath
4. Integration of new energy management systems into HVAC at FRA, Klamath & Sierra
5. Construction of new laundry room for commercial application at Shady Creek
6. Construction of new walk-in cooler and back-up generator at Shady Creek
7. Shady Creek kitchen swamp cooler replacement

Special Education

1. Construction of shade structure at River Valley High School
2. Construction of four service space offices and conference room at Live Oak High School

District Support

1. Provide consultation and project management to Prop 39 Consortium members
 - a. New HVAC and solar system at Browns
 - b. Window retrofit at Franklin
 - c. Franklin HVAC controls/energy management system
 - d. Marcum-Illinois HVAC controls/energy management system
 - e. Robbins HVAC replacements
2. Consult in development and implementation of 5-year facilities plan for Pleasant Grove
3. Construction of new transportation van garage door at Pleasant Grove bus barn
4. Full site ceiling tile replacement at Robbins
5. Gym wall siding and four relocatable classroom siding dry rot remediation and exterior finish replacement at Robbins.
6. Robbins site plumbing infrastructure rehabilitation

FY 18-19 Scope of Work

The world of facilities and maintenance is consistently demanding. The best advice is to move forward one step at a time but always have a plan. Here is our facilities agenda for the upcoming fiscal year.

SCSOS - Operations

1. Procurement process for new ADA wheelchair lift van for Special Education
2. 5-year (recurring) public informal bid process for routine maintenance services and supplies
 - a. Landscape services (multi-year contract) – *informal bid process (IBP) <\$45,000.00*
 - b. Pest control services (multi-year contract) – *informal bid process (IBP) <\$45,000.00*
 - c. Custodial supplies request for pricing (not contracted)
 - d. Flooring supply and installation request for pricing (contracted on as needed basis)
3. Feasibility and design study of internal door access controls, video monitoring, and intrusion alarm/monitoring system modernization
4. Development of 5-year (living) Facilities Master Plan

SCSOS – Facilities

1. Klamath restroom countertop replacements (deferred maintenance (DM))
– *contracting, informal bid process (IBP) <\$45,000.00*
2. Feather River Academy (FRA) parking lots repair, slurry and striping (DM)
– *contracting – informal bid process (IBP) <\$45,000.00*
3. Installation of “true exhaust” range hoods for electric and gas stoves in FRA classroom 1
– in-house
4. Shady Creek site roads repair and slurry (DM) – 20% per year, recurring
– *contracting – informal bid process (IBP) <\$45,000.00*
5. Shady Creek Raptor Ridge heating and cooling system rehabilitation
– *contracting – informal bid process (IBP) >\$45,000.00*
6. Shady Creek Raptor Ridge roof valley retrofit
– in-house
7. Carpet and paint of 700 square feet in Klamath (DM) – in-house
8. Carpet and paint of 1500 square feet in FRA (DM) – in-house
9. Installation of new projector and screen in Boyd Hall – in-house

Special Education

1. Modifications and paint in Classrooms 1, 2, 3 & 4 at FRA – adult transition program move
2. Cabinetry replacement in Gray Ave. SS1

District Support

1. Project management of new corporation yard and building construction at Robbins
2. Implementation of 3-year painting plan with Winship-Robbins District staff
3. Partition wall demolition and construction for staff breakroom at Marcum-Illinois
4. Provide consultation on CUPCAA implementation at Pleasant Grove and Marcum-Illinois
5. Provide consultation and project management to Prop 39 Consortium members
 - a. Solar system at Pleasant Grove
 - b. Robbins solar system

BOARD AGENDA ITEM: Agreement to serve as Adult Education Block Grant (AEBG) fiscal agent for North Central Adult Education Consortium (NCAEC)

BOARD MEETING DATE: June 27, 2018

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Eric Pomeroy

SUBMITTED BY:

Eric Pomeroy

PRESENTING TO BOARD:

Eric Pomeroy

BACKGROUND AND SUMMARY INFORMATION:

The North Central Adult Education Regional Consortium (NCAEC) is comprised of representatives from LEA's and the Yuba Community College District for the purpose of providing adult education services throughout Yuba, Sutter, Colusa, Yolo, and Lake County.

As of July 1, 2018, Sutter County Superintendent of Schools will be the new fiscal agent for the consortium. Authorization is requested for the Superintendent or Board to enter into an agreement between the Sutter County Superintendent of Schools on behalf of the NCAEC and the California Community College Chancellor's Office for implementing the NCAEC regional plan. The term of the agreement is from July 1, 2018 through June 30, 2019. The amount payable to SCSOS is \$3,120,656 to be allocated to members in accordance with AB 104 guidelines.

BOARD AGENDA ITEM: Tort Claim – Closed Session – Action Taken

BOARD MEETING DATE: Regular Meeting – June 27, 2018

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Barbara Henderson

SUBMITTED BY:

Dr. Baljinder Dhillon

PRESENTING TO BOARD:

Barbara Henderson

BACKGROUND AND SUMMARY INFORMATION:

Liability Claims (Government Code §§ 54954.5 and 54956.95)

Claim # T1700032

Agency Claimed Against: Sutter County Superintendent of Schools